# Privacy Policy January 26, 2018

We recognize the importance of your privacy. This Privacy Policy explains how we collect and use information about visitors to this website ("site"). It applies to information collected from this site.

## INFORMATION WE COLLECT AND HOW WE USE IT

You do not have to provide personally identifiable information ("PII") to use our site. The only time you may provide PII to us is if you decide to send us a message from the Contact Us page. You should not submit private or confidential information to us via the site.

We may use your PII (in some cases, in conjunction with your non-PII) to respond to your inquiries, communicate with you or to send you information about legal developments or other topics that might interest to you.

We may also collect non-PII via the site by automated means. For example, our servers may record information that your browser automatically sends whenever you visit our site such as your computer's Internet Protocol address, browser type or the webpage you were visiting before you came to our site, pages of our site that you visit, the time spent on those pages, information you search for on our site, access times and dates, and other statistics. If you access the site through a mobile device we may collect additional information from you such as your unique device identifier, language, locale, device's operating system, location or geolocation. We may use this information to monitor use of the site, to improve system functionality, or to modify the site to reflect our visitors' needs. We may aggregate this information with other users' information for analytics purposes.

We may use cookies to collect non-PII. A cookie is a small data file that we may transfer to your computer's hard disk for record-keeping purposes. We may use cookies to enable certain features of the site, to better understand how you interact with the site and to monitor aggregate usage by visitors and web traffic routing on the site. You can instruct your browser, by changing its options, to stop accepting cookies or to prompt you before accepting a cookie from the websites you visit. If you do not accept cookies, however, our site's customization features may not function, and/or you may not be able to use all portions of the site or all functionality of the site.

Certain pages on our site may contain "web beacons" (also known as Internet tags, pixel tags and clear GIFs). These web beacons allow us or third parties to obtain information such as the IP address of the computer that downloaded the page on which the beacon appears, the URL of the page on which the beacon appears, the time the page containing the beacon was viewed, and the type of browser used to view the page.

#### INFORMATION WE SHARE

We do not sell, share, or otherwise disclose any PII, except as described in this Privacy Policy or with your permission.

We may engage third parties to perform services on our behalf. These service providers are not authorized by us to use or disclose any information you provide or we collect on the site except as necessary to perform services on our behalf or to comply with legal requirements.

We may also share your information if we have to comply with the law, to protect our rights or the right of a third party, or respond to a court order or subpoena. We may also share you information if a government agency or investigatory body requests it.

In the event we sell or transfer all or a portion of our business or assets we may transfer information we have about you that is collected on the site. We will contractually require that the transferee use PII you have provided through our site in a manner that is consistent with this Privacy Policy.

## LINKS TO THIRD PARTY SITES

We may on occasion provide links to third party websites that we do not control for your convenience and information. Please be aware that we are not and cannot be responsible for the information on those websites nor their privacy practices. This Privacy Policy applies solely to information which we collect on our site.

We recommend that you review the privacy policies posted on all websites at the time you first visit such websites.

## CHILDREN'S PRIVACY

We do not knowingly collect PII from children under age 18. If a parent or guardian becomes aware that his or her child has provided us with PII without their consent, he or she should contact us at: privacy.treasurefilm@icloud.com.

## STORAGE AND TRANSFER OF DATA

We maintain administrative and technical safeguards through our service providers to protect against loss, misuse, unauthorized access, disclosure, alteration or destruction of the PII we collect through the site. No data transmitted over the Internet, wireless transmission or electronic storage of information is 100% secure. Please note that your accessing our site indicates that you are willing to assume this risk.

#### INFORMATION CHOICES

If you would like to update your contact information, or if you would like to have your information removed from our mailing list, please e-mail us at: <a href="mailto:privacy.treasurefilm@icloud.com">privacy.treasurefilm@icloud.com</a>

## CHANGES TO THIS PRIVACY POLICY

We may update or change this Privacy Policy from time to time. A change in the Effective Date noted at the top of this Privacy Policy will be notice to you that it has been revised.

# HOW TO CONTACT US

You may contact our office via e-mail at: privacy.treasurefilm@icloud.com